Basic Lessons for Understanding Equipment

Oxygen Tanks

Serial #:

Patient: M|SITE.SHIP_TO_NAME

Patient ID: M|CUSTOMER.PATIENT_ID

Model #: Select

Date: M|C|CURRENTDATE

Setting Up Your Equipment

- Secure oxygen cylinder
- Place regulator onto cylinder post
- Attach oxygen tubing to regulator port
- Turn on oxygen flow

Using Your Equipment

- Place oxygen cylinder securely onto cart or stationary stand. (Picture 2)
- Attach regulator to cylinder; note 'pin index' on the yolk of the regulator
- Secure the regulator by tightening the screw handle. (You'll note a slight indentation on post valve of tank. Line up screw with indentation.)
- Attach tubing to regulator port.
- Open flow from tank by turning neck valve counter-clockwise. (Flow from regulator is turned OFF at this stage.)
- Slowly turn liter flow to prescribed level. Open valve on regulator.
- Listen for hissing noise. If you hear oxygen escaping, check the regulator to make sure a washer is in place.
- Check contents gauge making sure that it reads full.



Maintenance

- Replace oxygen cannula once a week
- Wipe tanks down with a damp cloth
- Replace washers on regulator should leaks occur (use only recommended washers)



Safety Issues

- DO NOT oil or lubricate the regulator or post valve assembly
- Always secure cylinder when traveling or storing.
- Bleed pressure from tank when not in use by turning off tank and leaving regulator flow on.
- Keep oxygen cylinders stored in a well-ventilated area. If cylinders cannot be secured in an upright position, lay them on their sides.
- DO NOT use oxygen mask with a humidifier on the oxygen cylinder. This may cause severe backpressure.
- DO NOT use O2 mask with flows that are under 6 lpm as this may cause CO2

Frequently Replaced Items

- Oxygen cannula
- Oxygen cylinders

** Please contact your equipment provider for any questions, adjustments, or repairs. **

All Medicare DMEPOS suppliers must be in compliance with CMS Supplier Standards in order to obtain and retain their billing privileges. These standards, in their entirety, are listed in 42 C.F.R. pt. 424, sec 424.57(c). <u>A supplier must disclose these standards to all customers/patients who are Medicare beneficiaries (standard 16)</u>. Supplier Standard 12 includes "A supplier ...must instruct beneficiaries on use of Medicare covered items".